



Appendix 1 Scrutiny Board (Strategy & Resources) Work Schedule for 2023/24 Municipal Year

June	July	August
Meeting Agenda for 19 June 2023	Meeting Agenda for 17 July 2023	No Scrutiny Board meeting scheduled.
Scrutiny Board Terms of Reference / Sources of Work (DB) / Co-opted members reports Performance Update (PM) Organisation Plan (PDS)	Leeds 2023 Progress Update (PM) Performance Management/Absence/Staff Survey Update (PSR) Financial Outturn (PM) Office for Local Government (OFLOG) (PDS)	
Working Group Meetings		
Site Visits		

Scrutiny Work Items Key:

PSR	Policy/Service Review	DB	Development Briefings
PDS	Pre-decision Scrutiny	PM	Performance Monitoring



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September	October	November
Meeting Agenda for 18 September 2023	Meeting Agenda for 16 October 2023	No meeting
Procurement Update Electoral Services Update – 2023 Election Review/Postal Voter Validation (PM)	Financial Health Monitoring (PM) LGA Peer Challenge Update	
Working Group Meetings		
<i>Remote session: budget assumptions & impact of external factors such as inflation</i>		
Site Visits		

Scrutiny Work Items Key:

PSR	Policy/Service Review	DB	Development Briefings
PDS	Pre-decision Scrutiny	PM	Performance Monitoring



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December	January	February
Meeting Agenda 11 December 2023	Meeting Agenda for 15 January 2024	Meeting Agenda for 19 February 2024
Staff Networks – Equality, Diversity and Inclusion – Progress Update (PSR) Annual Corporate Risk Management Report (PM) (include risks for Chief officers in remit)	Performance Report (PSR/PM) Financial Health Monitoring (PM) 2023/24 Initial Budget Proposals (PDS)	Leeds 2023 Evaluation and Legacy (PM)
Working Group Meetings		
Budget Working Group – date to be confirmed		
Site Visits		

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PSR	Policy/Service Review	DB	Development Briefings
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March	April	Notes
Meeting Agenda for 25 March 2024	No Scrutiny Board meeting scheduled.	Items to be scheduled
Corporate Approach to Equality, Diversity and Inclusion (PSR)		
Working Group Meetings		
Site Visits		

Scrutiny Work Items Key:

PSR	Policy/Service Review	DB	Development Briefings
PDS	Pre-decision Scrutiny	PM	Performance Monitoring